For General Release

REPORT TO:	SCRUTINY AND OVERVIEW COMMITTEE
	12 APRIL 2016
AGENDA ITEM:	6
SUBJECT:	Digital inclusion
LEAD OFFICER:	Graham Cadle, Assistant chief executive – customer and transformation
CABINET MEMBER:	Councillor Mark Watson, Cabinet Member for Communities, Safety and Justice

CORPORATE PRIORITY/POLICY CONTEXT:

In the current financial climate it is critical for the council to maximise the use of its resources towards the higest need and highest impact. A key approach to reducing costs in areas where less support is required has been through digital services. Over £6.3m has been saved by the council to date by assisting residents to self-serve and to raise requests for services, bookings and make payments automatically. However even more importantly digital services provide enormous opportunity for residents and businesses to maintain and increase their independence, to reduce their costs and to ensure they can communicate and be part of the community. As the digital agenda continues to speed up the gap for those unable to access digital services will become larger and in many cases those most in need will be unable to access key support. Therefore working with partners, the community and shaping our own services to support as many people to be able to access wider digital services, whilst supporting those unable to, is a significant priority.

AMBITIOUS FOR CROYDON & WHY ARE WE DOING THIS:

Ambitious for Croydon outlined the overall all need to protect front-line services whilst providing value for money. Through the provision of on-line services the council has been able to reduce its cost and re-direct vital resources to priority resident needs. Work continues to develop these opportunites, increasing access to services, whilst reducing cost.

We have committed to ensuring Croydon becomes a fairer place for all who live and work here and therefore having access to digital services is key for all. Access to digital services reduces a family's costs, is really important in helping someone find employment and provides huge benefits to assist communicating and feeling part of the community. These are enablers for every person to reach her or his full potential.

There is also a commitment to become a 'smart city' and we therefore want to ensure as many of our residents are able to access the benefits that will bring.

FINANCIAL IMPACT

Over £6.3m has been saved to date and further savings are included in the 2016/17 budget to be delivered through the Digital and Enabling project. There are also a number of improvement and efficiency workstreams across the council where digital services support the solution and future approach.

This report focuses on the element of support provided to ensure services (not just council) are accessible to as many residents as possible and that appropriate

arrangements are in place where that is not possible.

KEY DECISION REFERENCE NO.: Not a key decision

1. RECOMMENDATIONS

The Scrutiny and Overview Committee is asked to note and comment on the approach being taken and proposed next steps

2. EXECUTIVE SUMMARY

- 2.1 The Cabinet paper of 15th December outlined the approach to providing digital services and the prinicples the council would be taking to maximise digital inclusion and to ensure those unable to access digital services were not left behind.
- 2.2 The paper explained the number of services and number of customers already then signed up and using council on-line services (at that time over 120,000 signups) and how we had aligned training and support for those who needed it (for instance our links to training for those visiting Access Croydon).
- 2.3 It committed to continuing to develop those arrangements in line with new services that we being developed and explained support would be focused around 3 areas;
 - Digital skills being able to use computers and the internet
 - Connectivity access to the internet
 - Accessibility services will be designed to meet all users' needs, including those dependent on assistive technology to access digital services.
- 2.4 A further report was brought to Cabinet on 16th November 2015 detailing the Go On Croydon digital inclusion program. The program, which is the first such program in London, brings the Uk digital skills charity and a number of their partners from across private, public and voluntary sectors to promote and develop basic digital skills.
- 2.5 This report now updates on progress and further details next steps;

3. DETAIL

- 3.1 The Governments digital inclusion strategy (2014) outlined a number of key statistics with regard to digital inclusion;
 - 21% of the British population lack basic digital skills
 - 3rd of SME's do not have a website (rising to 50% when include voluntary, community and social enterprises)
 - Households offline are missing out on savings of £560 per year from shopping and paying bills online, or being able to keep in touch with family members and friends
 - 81% of people over 55 say being online makes them feel part of modern society and less lonely.
 - The internet also provides improved job prospects as being digitally capable is critical in finding and securing a job

- 3.2 Since then further surveys and analysis have suggested the loss to a family of not being on-line could in fact be nearer £1,000, but it also shows the speed with which digital services are progressing and therefore the potential gap for those who are not provided access.
- 3.3 The government digital inclusion strategy included a checklist against which to check approaches and actions to improve digital inclusion;
 - Start with user needs not our own
 - Improve access stop making things difficult
 - Motivate people find something they care about
 - Keep it safe build with trust
 - Work with others don't do it alone
 - Focus on wider outcomes measure performance

GO ON Croydon

- 3.4 The UK digital skills charity GO ON UK, founded in 2012 by its chair, Martha Lane Fox actively seek out and work with partners across the public, private and voluntary sectors to identify opportunities and develop programs that improve digital skills among people and organization across the UK.
- 3.5 GO ON UK have determined a minimum level of skills someone should expect to have to be seen as digitally literate;



	Go ON UK – Basic Digital Skills framework					
	Managing information	Communicating	Transacting	Problem-solving	Creating	
Description	Find, manage and store digital information and content	Communicate, interact, collaborate, share and connect with others	Purchase and sell goods and services, organise your finances and use digital government services	Increase independence and confidence by solving problems and finding solutions using digital tools	Create basic digital content in order to engage with digital communities and organisations	
Safety	Assess the accuracy of sources of information; use security tools when browsing; regularly update and run virus-checking software; manage parental controls	Understand how to manage your identities; protect yourself from scams; use the right security settings (including parental controls); protect your customer data	Use secure websites for financial transactions; protect your personal data; respect the privacy of others	Use accurate sources of support; avoid malicious websites, scams and pop-up windows	Be aware of copyright law; protect your personal data; respect the privacy of others	
Actions for individuals	Use a search engine to find the information you need Search for deals on comparison websites Bookmark useful websites and services Store data on a device or in the cloud	Keep in touch using email, instant messaging, video calls and social media Post on forums to connect with communities Communicate with organisations about their products and services	Understand and use marketplaces to buy and sell Order your shopping Book your travel Manage your bank account Set up and manage a Universal Credit account	Teach yourself simple tasks using tutorials Use feedback from other internet users to solve common problems Access support services	Create a social media post Create a text document such as a CV Create and share a photo album Create and share feedback about products and services	
Actions for organisations	Store digital information on suppliers and customers Search for new suppliers to find the best deals Understand who uses your website Discover potential growth opportunities for your business	Maintain customer and client relationships Use social media to promote your business and connect with new customers Improve your customer service by providing accessible product information and answers to frequently asked questions	Maximise your selling potential through a website Save time by applying for government business permits and licences Manage invoices and accounts Receive payments or donations Protect yourself from fraud or scams	Save on business travel and be more efficient by using video conferencing Quickly understand which products and services work based on online feedback Interpret simple analytics to improve website performance Get solutions to problems from safe, accurate sources	Create an informational or e-commerce website Create content (pictures, logos, text) to promote your organisation and reach customers Use social media and create communities to engage with customers Create resources to improve employee skill levels	

- 3.6 Prior to working with Croydon Go On UK had undertaken work mainly in the north of the country. Working with a number of their National partners including Lloyds Bank, Age UK, Argos, Post Office, BBC, Sage and Talktalk alongside local organisations such as Amicus Housing, CVA, various faith groups, and Croydon Tech city a number of opportunities will be provided to the local community.
- 3.7 The year long program was launched on 9th November and includes a number of initiatives;
 - Baseline statistics to better understand exclusion and to monitor progress through the program
 - Provision of a number of digital zones across Borough
 - · Development of network of digital champions
 - Delivery of a number of deep dives, testing specific approaches to digital services – providing analysis and evaluation for each in order to understand how they can be utilized going forward
 - Facilitate a sustainable network of resources and organisations to further develop basic digital skills for all
- 3.8 The project is overseen by a local partnership board chaired by Croydon council and Go On UK. A number of local and national organisations are represented on the board, which check progress against key targets and identified further working opportunities.

Understanding the Croydon Context

3.9 Prior to the current work there has been little detailed understanding of the size or nature of the gap in digital inclusion. However in the past few months two pieces of work have given further insight into where focus is required for Croydon. This is being used in alignment with the specific service knowledge and resident support provided directly by the council and its partners;

Go On UK – Digital Exclusion Heatmap

Developed with support from BBC, LGA, The London School of Economics and Political Science in association with Lloyds Bank.

www.go-on.co.uk/resources/heatmap

Likelihood of overall exclusion - LOW

<u>Infrastructure</u> – 5.4% of housholds in Croydon do not receive broadband speed of at least 2 megabits per second (Mbps).

Access – 10.3% of adults in Croydon have all five Basic Digital skills

<u>Basic Digital skills used</u> – 34% of adults in Croydon have used all five basic digital skills in the last three months.

Go On Croydon baseline (Lloyds bank survey)

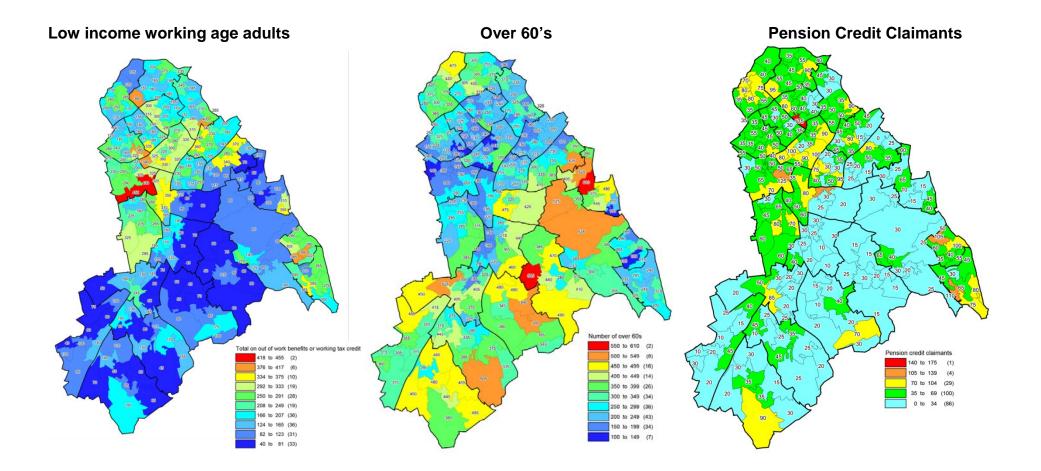
85,000 adults in Croydon do not have basic digital skills

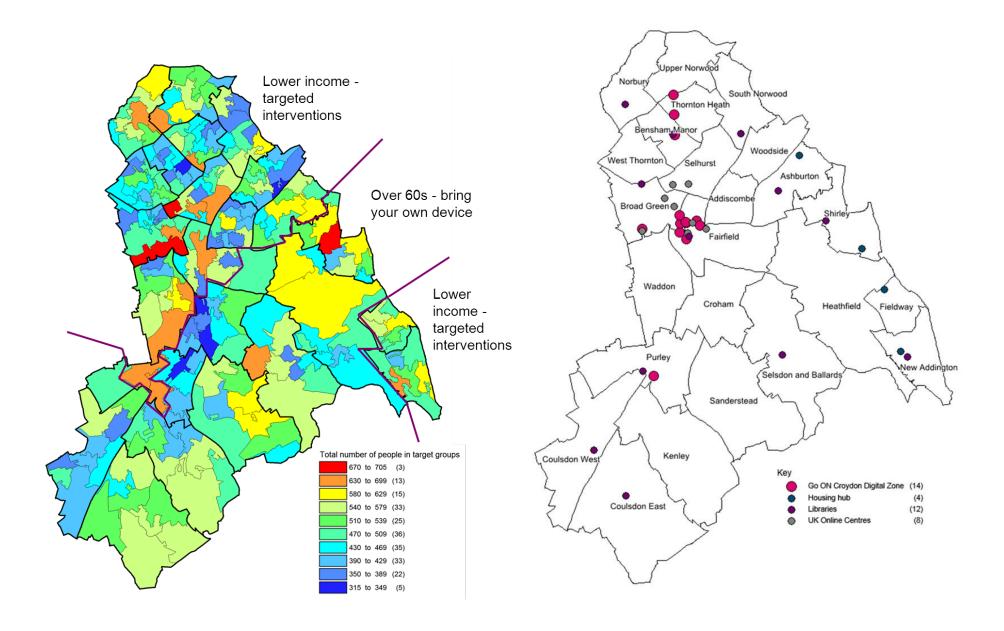
35% of C2DE (*skilled working class*; skilled manual workers, *working class*; semi-skilled and unskilled manual workers and *non working*; casual or lowest grade workersm pensionersm and other who depend on the welfare state for their income.) lack basic digital skills

40% of low income households lack basic digital skills (compared to just 8% of high income households)

64% of over 65's lack basic digital skills.

3.10 Whilst this information is still fairly high level we have used it both internally and with our Go On partners to check back with our plans and tailor where appropriate. It has been agreed this will add further focus for older people and low income familes. Mapping those customer groups geographically shows as overleaf;

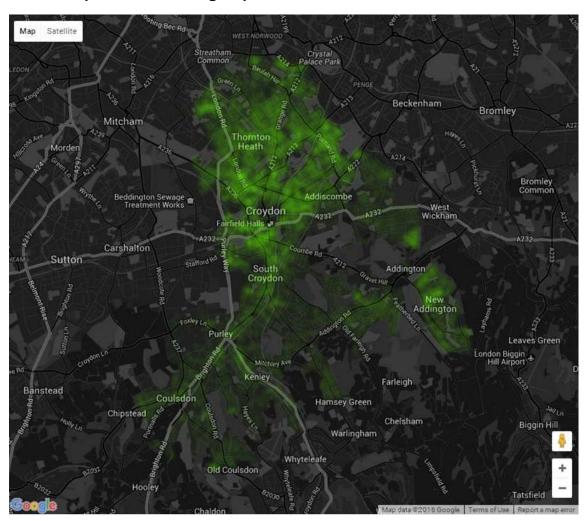




Council digital service development and take-up

3.11 The council has continued to develop its own on-line services and to deliver significant efficiencies and improved options for engaging and working with residents and local businesses. Some details of take-up and a summary of performance figures to date are given below;

Heat map of customer sign-ups



Age Profile of MyAccount sign-ups

	18 to	25 to	40 to	
0 to 17	24	39	64	65 +
391	4191	30514	38356	6541

On-line service usage (mid March 2016)

Service	Total
Registrations for MyAccount	148,738
Rents - value of payments taken	£10,364,570
Overall value of payments taken	£20,560,837
Planning appointments booked	1,194
Repairs reported	9,791
Ordering waste bins	29,129
Missed collections reported	23,277
Building Control applications	1,523
Housing Register - customer registered	4,424
Bulky waste collections booked and paid	24,688
white goods collection booked and paid	4,119
Online env reports received	30,361
Housing appointments made	6,484
Council Tax sign-ups	20,857
Benefit sign-ups	2,314
Business Rates sign-ups	1,459
Doc Drop – verification and authorization	26,273
Private Rented Property Licences	22,591
Garden Waste sign-ups	10,033
Mobile App Downloads	16,009
Mobile App Reports	15,900

WIDER ACTION PLAN

- 3.12 Appendix 1 shows the detailed actions and plan in place to further develop the support arrangements.
- 3.13 Alongside this there are specific Deep Dives being progressed as part of the Go On Croydon program. Each of the Deep dives is supported by one of more sponsor and will include a full evaluation at the end of the project. Where appropriate the council is supporting and ensuring specific customers we are working with are part of the work so we can specifically understand the fit with our services.

Go ON Croydon Deep Dive Project Updates

- 1. Specific Place (Targeting 30-35 residents in Waddon) Expect Delivery to start April 2016
- Partners E.ON, Argos and TalkTalk working with residents in Hyde housing development in Waddon providing the technology and training they need to get and stay, online.
- Argos have trialled the delivery approach as part of their Macmillan project.
 TalkTalk have offered to support this Deep Dive with connectivity.
- Money Advice Service keen to support the work
- Measurement -The outcomes of this work will focus around social, health and wellbeing improvements as well as an increase in financial inclusion, achieved through the gaining of Basic Digital Skills. Measurement against the following criteria:
 - The number of users that gained Basic Digital Skills as a result of the programme
 - Users that reported an increase in general confidence
 - Users that reported saving money as a result of online shopping and bill management
 - Number of users that found information online that improved their health
 - The proportion reporting that they feel less socially isolated 'in real life' as a result of the project.
- 2. Older People (Targeting total of 25 tenants split in 2 groups approx. 18 in Cedar Place estate and up to 7 independent residents in the South of the Borough)

Expect Delivery to start April 2016

- Partners DukaPC, TalkTalk, Met Police Cadets providing older people with hardware, and call centre based support. The project will evaluate the change in participants' lives such as increased health benefits and a reduction in loneliness, and demonstrate the value of BDS, access and support to them.
- Residents engaged by housing department and joint council/Go ON UK briefing session held 15 March with interest expressed by approximately 18 residents who are in process of confirming their participation.
- DukaPC to roll out installation and have agreed to run a training session at the Cedar Place community space on day of installation, attended by Met Police cadets as they will provide on the ground support in addition to the DukaPC call centre.
- Measurement The outcomes of this work will focus around social, health and wellbeing improvements as well as an increase in financial inclusion, achieved through the gaining of Basic Digital Skills. We will therefore measure against the following:
 - The number of users that gained Basic Digital Skills as a result of the programme
- Users that reported an increase in general confidence SOC20160412 Digital incl.

- Users that reported saving money as a result of online shopping and bill management
- Number of users that found information online that improved their health
- The proportion reporting that they feel less socially isolated 'in real life' as a result of the project.

3. Digital Connect Pilot Delivery starting March 2016 (Targeting 80+ SME's and 40 NEET's)

- Partners Lloyds Banking Group, Accenture and Seetec, will provide SME's
 without Digital Skills with free training opportunities. They will also provide young
 people who are not in Employment Education or Training (NEETs) that are willing
 to volunteer with for work experience places with the businesses.
- The young people will assist the small business with BDS and in return there may be an opportunity for the young people to gain valuable work experience as well as an opportunity to apply for appropriate vacancies which become available.
- 4 x 1 day courses will be run for the SME's to show them ways of growing their businesses online. The training will cover many opportunity areas including social media, marketing, advertising, and analytics. The project will evaluate the BDS gained by the SME's. Confidence and employment outcomes will be key measures for the NEET's involved.
- Measurement -The outcomes of this work are split into two areas, the SMEs, Charities and Social Enterprises that are recipients of support, and the NEETs that provide the training. The former will have outcomes focused on gaining of Basic Digital Skills, financial savings and efficiency benefits. The latter will focus around confidence, employment and wellbeing.
 - The number of SMEs, Charities and Social Enterprises that gained Basic Digital Skills as a result of the programme.
 - The number of SMEs, Charities and Social Enterprises that had seen a financial benefit from increasing their digital skills.
 - NEETs that reported an increase in general confidence and that they feel less socially isolated 'in real life' as a result of the project.
 - Proportion reporting that improved IT Skills helped them to get a job

4. People in Poverty, Homelessness, and Mental Illness (Target approx. 120 residents)

Started Dec 2015

- Partners -The Tinder Foundation (UK Online Centres) are delivering a BIG Lottery funded deep dive which aims to find the best methods of supporting people in poverty, the homeless and those suffering mental ill health to improve their health and wellbeing through gaining digital skills to enable them to access health and wellbeing resources
- This project is now in the delivery phase. Training began in December 2015.
- Measurement- Increased basic digital skills to achieve personal outcomes around health and wellbeing.

5. People with Sensory Impairments Started September/November 2015 (No Target numbers as demand led)

- Partners RNIB, Action for the Blind. RNIB delivering an 'Online Today' BIG Lottery funded deep dive project focusing on helping people with visual impairment or hearing loss to gain digital skills, working with Action for Blind People, Croydon..
- A small trial took place in September in Croydon. The approach is being refined and sessions for this target group will be delivered according to local demand.
- Measurement- The number of individuals that have gained Basic Digital Skills based on the Basic Digital Skills framework question set.
 - Confidence Proportion who agree that the internet makes life easier.
 - Proportion that report a general improvement in their levels of overall confidence.
 - Health and Quality of Life Proportion that report 'life is better' as a result of being able to access the internet.
 - Proportion who report that they have found information to improve their health.

6. Homeless People (proposed project, not yet confirmed as a deep dive) If goes ahead delivery post June 2016

- Crisis have expressed interest as being the delivery partner, talks progressing. This
 project aims to understand and work to remove the barriers to digital inclusion for the
 homeless and provide them with the opportunity to themselves become digital
 champions. Wider social benefits such as improved health and increased financial and
 social inclusion will also be tracked.
- Some funding has been agreed via Twitter and EE has now supplied of 100 smartphones to support a Homeless project.
- Measurement-The outcomes of this work will focus around social, health and wellbeing improvements as well as an increase in financial inclusion, achieved through the gaining of Basic Digital Skills we will therefore measure against the following:
 - The number of users that gained Basic Digital Skills as a result of the programme.
 - Users that reported an increase in general confidence
 - Proportion that report 'life is better' as a result of being able to access the internet
 - Number of users that found information online that improved their health.
 - Proportion seeking information about jobs/work online.
 - The proportion reporting that they feel less socially isolated 'in real life' as a result of the project.
- 3.15 As they have different delivery dates the individual findings and next steps will develop as the program progresses. Appendix 2 lists the current digital zones open across the borough and the total visitors for each to date. Further opportunities are being developed mapped to the exclusion maps above.

Community support

- 3.16 Alongside the more formal deep dives there are a host of other workstreams progressing within the community, sometimes supported by partners. These continue to be developed and as organizations are identified they are matched to appropriate support and advice. An early example of this is the Norbury Church inclusion work where the Council were able to provide a small number of laptops and that church have now been running a very successful training facility where the community can suppor each other. This is sited on the national Go On UK website as good practice.
- 3.17 Other current examples of projects developing are given below;

Bridge Place residents group:

16 residents keen to gain digital skills. Request to Age UK to deliver through outreach in their residents room. Contingencies are Tech City student volunteers or Barclays Digital Eagles

Children's Centre at Selhurst:

This centre serves lots of parents for whom English is a second language. One of the parents is keen to set up a literacy/digital session for other parents who want to develop skills in order to get a job. Cllr Letts will use her community funding to purchase laptops and connectivity for the group and digital champions hopefully from the childrens centre will support

Oval Tavern Community Pub, Oval Road

This locality has no community centre and the pub is willing to run digital skills sessions on a weekday and a Saturday morning and follow up with a budget lunch for attendees if required. This meets the social needs of isolated residents in the area, build community cohesion and will use the digital skills of some residents to support others.

Croydon Housing Hubs:

- Family Centre Fieldway/Fieldway CC
- Longheath Community Centrre
- New Addington Pathfinders
- Shirley Community Centre

Are committed to setting up Digital Hubs/Zones in their centres for residents to access and gain digital skills. Ken Constantine will supply connectivity if necessary and will fund the purchase of the recycled Croydon Council computers

Residents Groups

Chertsey High Rise, Westcott Close and Matthews Garden Resident Association in New Addington are interested to know more about how they can develop the digital skills of residents.

Croydon Carers

Want to create a digital zone and to establish a laptop loan scheme using the council's recycled computers, for those carers who cannot get out to attend training

Digital Champion Training

A Digital Champion training sessions for representative of community groups in Croydon will be held in April and there will be places on the training session offered in Lewisham later in the year.

PARTNER COMMITMENTS

3.18 There are a number of organisations who have made a commitment to support the current program. These items of support are currently being worked into a program and are being lined up with appropriate support requests which best maximises their impact. The list is shows in Appendix 2.

4. CONSULTATION

4.1 There is no further consultation required

5 FINANCIAL AND RISK ASSESSMENT CONSIDERATIONS

REVENUE AND CAPITAL CONSEQUENCES

- 5.1 There are minimal council costs outside of staff time which is being met form existing resources. Specific additional cost are being picked up as part of digital and enabling project.
- 5.2 Where specific projects and innovations show there is a wider opportunity, that will be built up into specific business case for approval through normal channels.

RISKS

5.2 There is a risk that if the right support is not provided the council will be unable to meet projected budget savings as we will be unable to support customers across to cheaper and more effective online services.

Approved by: Richard Simpson, Assistant Chief Executive (Corporate Resources and Section 151 officer)

6. COMMENTS OF THE ACTING BOROUGH SOLICITOR AND MONITORING OFFICER

6.1 The Acting Council Solicitor comments that there are no direct legal considerations arising from this report.

(Approved by: Gabriel Macgregor, Acting Council Solicitor and Monitoring Officer.)

7. HUMAN RESOURCES IMPACT

7.1 There are no direct or immediate Human Resources considerations arising from this report for Croydon Council staff or workers.

(Approved by: Michael Pichamuthu, HR Business Partner, on behalf of Heather Daley, the Director of Human Resources)

8 EQUALITIES IMPACT

8.1 Equality assessments are being carried out for each individual workstream where appropriate. There is also a full assessment progressing for the overall program

9. ENVIRONMENTAL IMPACT

9.1 Not applicable for this report.

10. CRIME AND DISORDER REDUCTION IMPACT

10.1 Not applicable for this report.

11. REASONS FOR RECOMMENDATIONS/PROPOSED DECISION

11.1 To advise members on the approach and expected benefits of the work

12. OPTIONS CONSIDERED AND REJECTED

- 12.1 Not providing appropriate support to our community would see many residents fall further behind in the digital agenda and lose out on various financial and social opportunities. This would also have a negative impact on the council in terms of cost and also support for those then unable to live as independently.
- 12.2 Funding such work and providing it directly would have a very significant cost and be far less successful as the council would not be able to reach all aras of the community, and would not have the skills and kit equipment required.

CONTACT OFFICER: Graham Cadle, Assistant Chief Executive – customer and

transformation

BACKGROUND PAPERS: none

Appendix 1

Digital inclusion action plan

Mar 2016

Croydon's Digital Action Plan supports the corporate priorities of Ambitious for Croydon by enabling Growth, Independence and Liveability

Ambitions

The council made a commitment through Cabinet in December 2014. Since then work has progressed towards this aim and the Go ON Croydon project will play a significant part in Croydon becoming a digital included borough. Through this plan and a number of other workstreams, Croydon's people, communities and businesses will be supported to reach and achieve their digital potential

Support will be provided in respect of:

Digital skills - being able to get online and use technology

Connectivity - increased availability to technology and wifi

Accessibility - services will be designed around the needs of the end users, including those dependent on assistive technology to access digital services

Go ON Croydon has three key objectives

- 1. To test financial messaging as a means of increasing both digital and financial inclusion.
- 2. To work with key target groups via 'Deep Dive' projects to identify and share approaches that work for them.
- 3. To improve the lives of residents by increasing the number of individuals and organisations who have Basic Digital Skills across the borough.

This document pulls together the work through Go ON Croydon and other council initiatives to fulfill the ambition for Croydon to become a digitally included Borough. There is a clear link between the groups affected by financial exclusion, the groups affected by digital exclusion and the customers who regularly access Croydon Council's services, eg. older people, marginalised groups, isolated communities, the disabled, and the unemployed

GO ON CROYDON CHARTER COMMITMENT TO	REQUIRED OUTCOME	WHAT SUCCESS WILL LOOK LIKE	ACTIONS TO ACHIEVE OUR OUTCOMES	LATEST POSITION
COLLEAGUES PRIORITY 1	All council staff and members will have a basic standard of digital skills. Staff working directly with residents will have additional level of additional skills to ensure their role embeds the digital approach for their key outcomes	 100 % of staff trained to basic digital skills level per GO ON UK assessment by April 2016 100% of elected members trained in to basic standard of digital skills per GO ON UK assessment by April 2016 Numbers of digital champions recruited 250 by April 2016 	 All staff and members to undertake initial assessment and develop appropriate training scheme – Nov 15 and Feb 16 respectively Define Digital champion role and get agreement across organization – aligning to service needs wherever possible. Recruit for, deliver and cascade digital skills and champion training – from November 2015 Annual review to monitor and support digital skills and champions 	Initial staff assessment complete. Training incorporated into ICT refresh approach. Members support and approach being developed through members ICT steering group Currently 60 digital champions trained with 20 more scheduled
COLLEAGUES PRIORITY 2	All council staff and members will have the opportunity to actively support the Go ON Croydon initiative	 Numbers of staff pledges to support digitally excluded friends, family, businesses and charities in Croydon. 400 across year of project Number of staff digital champions involved in GO ON projects 	 Internal marketing of Go ON Croydon to staff Designated Staff Pledge Week Call to action on screens, Your Croydon, newsletter Pop ups in foyer, café Digital championing aligned to Volunteering Policy 	325 staff pledges made 25 staff digital champions involved in projects
COLLEAGUES PRIORITY 3	All council contracts include for staff to be digitally skilled and for services to support	Digital inclusion embedded in contract let, renewal and review procedures	Agree forward plan and approach to embedding into new contracts (May 16 – TBC with HR)	Currently working in association with SCC to embed approach and consider

	digital inclusion		 Initial priorities; Veolia and Interserve contract renewal to incorporate basic digital skills achievement (TBC with SCC and service) Adult social care commissioning to incorporate residents' basic digital skills development outcomes (pilot in Jan 16) 	initial priorites
COLLEAGUES PRIORITY 4	Council refreshed ICT equipment to be recycled for community usage	 Maximise equipment recycled into community use (PC, laptop, tablets) 100 Croydon residents, 25 charities and SMEs who have developed skills on recycled equipment 	 Understand approach bearing in mind costs and data issues (Dec 15) Establish community Laptop/tablet loan/dispatch service – April 2016 Creation of community digital recycling allocation scheme – April 2016 	Plans will bring 1500 laptops into Croydon reaching minimum of 3000 individuals, 75 community organisations/social enterprises . Final commercials being progressed.
COLLEAGUES PRIORITY 5	Explore external funding opportunities to improve and develop digital support and facilities in the borough	 Bids reviewed for integration of digital. Initial opportunity identification by end Jan 2016 10% increase in external funding secured for digital support and facilities during Go ON Croydon 12 months 	 Identify business case for dedicated and time-barred resource – potential for business case to perm approach. Vizbuzz pilot providing simple online video calling to key service providers, family and friends 	Initial opportunities being sought – plan end May Vizbuzz pilot underway
COLLEAGUES PRIORITY 6	Borough intelligence and data on residents' digital skills to be consolidated into one place, accessible to and updateable by all services	 Staff working directly with residents, charities and businesses will capture and update digital inclusion data through central database Go On project to provide baseline and progress position. Legacy of Go On to be ongoing 	Measures to be included into council performance management approach.	Initial analysis developed and being utilized by Go On partnership board Further analysis as part of project

		approach and measure.		
COLLEAGUES PRIORITY 7	Service re-design to include standard digital approach and measures for inclusion	Number and % of transactions completed on-line	 Agree principle and approach for future service review and design (Feb 16) Facilitated through corporate transformation team to embed approach in service reviews and change implementation 	Initial individual opportunities being sought. Landlord licensing and green waste service introduced through digital only approach with support where needed

GO ON CROYDON CHARTER	REQUIRED OUTCOME	WHAT SUCCESS WILL LOOK LIKE	ACTIONS TO ACHIEVE OUR OUTCOMES	LATEST POSITION
COMMITMENT TO				
COMMUNITY PRIORITY 1	Digital Zones established throughout the borough	 Numbers of permanent designated Digital Zones – target 2 Numbers of pop up Digital Zones % and numbers of Digital Zones in target areas – target 40 during project Footfall in Digital Zones during 12 months of Go ON Croydon – 10,000 	 Set up Digital Zone in Access Croydon – Nov 2015 Community partners to set up Digital Zones covering all priority areas of Borough (digital inclusion blackspots) Provide info to orgs and residents on facilities provided across Borough to promote footfall 	Access Croydon zone in place. Total of 13 currently in place. 5 housing hubs now in planning for delivery Further zones being identified from work across pilots and resident analysis Further work on collating footfall from partners
COMMUNITY PRIORITY 2	Croydon Digital Champion Network established	 Number of digital champions trained throughout Croydon. Aim to have 500 borough champions in Croydon by end Nov 2016 Number of Digital Champions recruited Number of individuals, charities and SME's supported by digital champions Digital champion offers and needs data shared throughout borough 	 Identify and set-up community organisation to manage the Croydon Digital Champion network – June 2016 Engage and recruit corporate CSR support eg digital champion volunteers in community – 2,000 Publicise Croydon's digital championing opportunities on Team London, Go ON UK and community sites - Dec 2016 	Training for 40 community champions planned for April 2016 Working with CVA regarding offer across borough
COMMUNITY PRIORITY 3	Support digital security awareness raising and training across borough	 Numbers of pop ups around borough focusing upon digital security to also include those who already have some basic online skills Numbers and % of schools offering digital security awareness session to parents 	 Collaborate with Lloyds Bank, Fire Service, Police initiatives Incorporate digital security into Digital Zone activities 	Work underway with Met Police and their cadets to provide pop-ups and further support
COMMUNITY	Incorporate digital and	 Develop real-time digital resource 	 Consultations to integrate digital 	On-line consultation and

PRIORITY 4	financial inclusion support into council services	for all Council consultation processes Develop common council financial inclusion resources for staff in working in Access Croydon and Gateway Integrate digital skills training into Gateway approach	 communication methods Full service offer detailed and in place April 2016 	communication services in place and continuing to develop. Single assessment and financial and digital inclusion offer being developed with Gateway
COMMUNITY PRIORITY 5	Align Croydon Council's community funding towards digital skills initiatives during Go ON Croydon year and beyond	 Applicant guidelines to incorporate digital skills content % increase in successful funding applications which integrate digital skills into projects Digital skills delivery and reach incorporated into grant assessment criteria 	 Active Communities and Time Banking focusing support on digital inclusion work Provide on line tool kit for community and third sector to facilitate and resource digital training facilities 	Golden Thread of digital woven into Prospectus due to be launched shortly Also alignment made with ward members budget. Initial interest received
COMMUNITY PRIORITY 6	Work with partners to expand broadband and wifi coverage across Croydon.	 Number and 20% increase in households with access to online services August 2016 Map of wifi hotspots across borough to identify next areas of focus 	 Exploit investment opportunities to support Croydon's digital ambitions – clear plans, options and investment requirements – May 2016 Duka PC, E.ON and other deep dive projects with Go ON UK partners – ensuring evaluation detail is fed back to inform future service provision in council and outside. 	Deep dove projects progressing to varying timescales. Full evaluation at end of projects. Growth zone includes development of further provision of wifi and broadband offer
COMMUNITY PRIORITY 7	Grow Croydon's future digital skills through supporting children, young people and their families digital journeys	 Pop up digital zones in schools in target areas to provide support for parents (3 – April 2016) Integration of digital skills into CALAT's family learning provision Established progression routes into locally available higher level digital training 	 Establish and support code clubs in primary schools in borough Commissioning requirement for foster parents to provide online facilities in their home Tech City supporting digital skills development in schools 	Initial links with Tech City in place. Further work required.

COMMUNITY PRIORITY 8	The most vulnerable digitally excluded people and communities within the borough will be supported through skills development, access.and signposting	 Support and link orgs such as Croydon Tech City to raise awareness and take-up of schools training schemes % reduction Access Croydon service usage by targeted users % increase in Gateway users with Basic Digital Skills. 	 Interrogate existing Croydon council and partner data to identify the most vulnerable digitally excluded within Croydon – Jan 16 Collaborate with 3rd sector organisations supporting the most vulnerable (homeless, disabled) to share intelligence and reach target audience – all areas identified and with clear plans April 2016 Pop up Digital Zones in target neighbourhoods – April 2016 Public broadband availability mapped throughout borough – and approach to filling gaps agreed – July 2016 	Significant progress through digital zones, alignment to training resources, community groups. See examples in body of report.
COMMUNITY PRIORITY 9	Increased levels of basic digital skills levels in borough	 10% reduction in residents, charities and businesses without basic digital skills during Go ON Croydon year 10% reduction and number of residents without basic digital skills areas across Borough Achieve 160,000 My Account signups (cumulative) % and number of residents, charities and businesses accessing Go ON Croydon services (webpage 	 Base line digital inclusion levels established within borough RSHP digital inclusion group established to maximize access to tenants and share good practice Develop a tool kit for local orgs to provide digital skills training and support 	Full assessment to come from partners and Croydon monitoring. Further resource required to ensure in place. Over 140,000 MyAccount sign-ups now received. Further work progressing to find sponsor for local toolkit.

		count, event attendance and digital zone footfall – 100,000			
COMMUNITY PRIORITY 9	A sustainable community digital skills network will be established in Croydon	 Maintain exit level number of digital zones after Go ON Croydon year – April 2017 maintain numbers of footfall in existing access points increase by 20% numbers of Digital Champions recruited during Go ON Croydon year 	•	Community Digital Champion training programme delivered by community partners Digital Champion Network established Cross sector partnership board to sustain momentum beyond Go ON Croydon initiative	Initial training underway. Further focus on pulling together across borough and ensuring sustainable model going forward

GO ON CROYDON CHARTER COMMITMENT TO	REQUIRED OUTCOME	WHAT SUCCESS WILL LOOK LIKE	ACTIONS TO ACHIEVE OUR OUTCOMES	LATEST POSITION
CUSTOMERS PRIORITY 1	Support customers through the development of a consistent Croydon Council approach to identifying, signposting and supporting their basic digital and financial skills needs	 Informal initial assessment of digital skills for customers accessing Croydon Council services Review existing practices to identify and implement model of good practice 	 Develop online tool (or utilize something already available) to measure digital skills and point residents to appropriate support – Feb 2016 Develop coordinated approach between Benefits, Housing, Adult and Children's Social Services, Public Health, Access Croydon – Feb 2016 Targets in place for housing officers Website to provide single place for advice, information and support re digital skills and access 	Initial pilot underway in Housing service. Are a number of products including Barclays driving licence tool that we are considering further Website offer initially in place and being developed further
CUSTOMERS PRIORITY 3	Croydon Council to adopt a Digital by Design approach leading to Digital by Default providing customers with access to all council services online	 160,000 MyAccount sign-ups by August 2016 Identify, map, signpost and support those needing Assisted Digital support to a range of resources available (Advocacy Services, Alzheimer's Society) 	 Review Assisted Digital offers – Access Croydon, Housing Officers Delivery of Digital and Enabling project and further channel shift approach Extensive listing of appropriate support and training across Borough and customer groups – Feb 2016 – integrated into web and customer services 	Number of support arrangements now in place predominantly across access Croydon and Housing. Further service development and take-up progressing. Webpage under development
CUSTOMERS PRIORITY 3	To support SME's to develop and utilize basic digital skills	100 SME's attending SME training and advice sessions as part of GO ON UK.	Development with partners of online SME assessment and advice tool	Training on target and Twitter workshop in development. Continue to discuss sponsorship for

		on-l utili:	nber of SME's completing line toolkit and then zing support identified. target	•	Delivery of 15 SME specific workshops and training sessions in conjunction with partners as part of GO ON Croydon	advice tool
CUSTOMERS PRIORITY 4	Promote progression opportunities for adults wishing to increase their digital and financial skill levels within the borough	enro coul • % In ICT (• Prog map lead exis	ncrease in number of colments onto ICT training reses in borough ncrease in JCP clients with qualifications gression pipelines upped and published ding from Digital Zones to ting and new digital port partners	•	Encourage post 16 and IAG providers to collaborate to map and share progression routes beyond basic digital and financial skills	Further work being progressed to better capture number of training and support sessions.

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Digital Zones now open

Access Centre Croydon (Visitors - Jan 121, Feb 43)

Bernard Weatherill House, 8 Mint Walk CR0 1EA. Open: Every Friday, 9am - 4pm

Lloyds Banking Group (Visitors – Jan 28)

95 George Street, Croydon CR9 1TN & 137 North End Road, Croydon, CR0 1TN Open: Every Thursday, 9.30am - 4.30pm

Job Centre Plus (Visitors – Jan 22, Feb 18)

17-21 Dingwall Road, CR9 2TN - monthly: 3rd Tuesday of month, 10am - 2pm 72 High Street, Thornton Heath CR7 8AA - monthly: 1st Tuesday of month, 10am - 2pm 24 Whytecliffe Road South, Purley CR8 2YU - monthly: 4th Wed of month, 10am - 2pm

EE (Visitors – numbers not yet provided)

143 West Arcade, Whitgift Centre CR0 1UT Croydon North End, 85 North End CR0 1TJ Unit 150 Whitgift Centre CR0 1LP Croydon Centrale, Unit A, 21 North End, Croydon CR0 1TY Open: Every Tuesday, 9.30am - 11.30am

Croydon African Caribbean Family Organisation UK

40 Northwood Road, Thornton Heath CR7 8HQ Open: Wednesdays and Fridays, 1.30pm - 2.30pm

Age UK (Visitors – Jan 61)

Potential new digital zones as at 22.3.16

Post Offices – commitment made

Addiscombe Exchange
Caterham
Coulsdon
High Street
Purley
Selsdon
The Pond
Thornton Heath

Community venues supported by

Sustainable Communities –
discussions ongoing
Longheath CCCC, Ashburton
New Addington Pathfinders, Octagon
Fieldway CC
Shirley CC, Shrublands
Fieldway Family Centre

Case studies

Case studies from Access Croydon Digital Zone

Arthur, self-employed, had an accident which prevented him from working. He subsequently lost his business, his family, his home, his physical and mental health and now in his early 60's has a room in a homeless hostel.

Arthur didn't have any digital skills and was referred to the Digital Zone to learn how to access his emails. Our digital champions hooked him into the digital world through his interest in Crystal Palace. He learned to search for footage of past matches and went on to search and watch footage of Motown music. From there he progressed to searching relevant sites to improve his health and to make doctor's appointments.

Arthur was referred to a local UK Online Centre where he attends 2 sessions each week and also uses the computers in Central Library. Already he's gained basic digital skills and is learning more advanced skills. His dependence on medication has reduced and his focus on developing digital skills has enabled him to cope better with his life in a homeless hostel and his mental health issues.

Mary attended the zone for the first time. She is around 50 and has already achieved 2 Learn My Way modules and is keen to get work. She's been assessed for and will begin to attend numeracy and literacy classes next week. However, she wanted to develop her CV and today learned how to fill in an online application form and how to save and progress through each stage. She's been referred to a UK Online Centre to further develop the skills she need for work.

Jenny came into the Digital Zone to make the online payment for the Green Waste service during the discounted payment period. Her family had been encouraging her to get online for a while but she could not see how she could benefit from doing so. She was nervous about paying for a service online and said that she didn't feel that she would do anything else online, but in discussions the digital champions discovered that she had an interest in marmalade making and helped her to search for unusual recipes. Jenny was hooked by the results and has returned to the Digital Zone to master sending and receiving emails and further develop her internet searching skills. As an ex-touch typist, Jenny now intends to purchase a laptop and install broadband at home in the next few weeks.

Anand had been into Lloyds Bank digital zone previously where they had helped her to compare prices and then switch her energy supplier. She was paying £137 per month and having changed her supplier she's now paying just over £84 per month. She visited the Access Croydon Digital zone subsequently because she wanted to compare prices for her car insurance too because she wanted to make similar savings on that too, and was keen to learn more about insurance price comparison sites

Neville is 60, unemployed, and was referred to the Access Croydon Digital Zone by Jobcentre Plus, in order to gain some digital job seeking skills. Initially he showed little enthusiasm and seemed disengaged and resentful that he'd been referred. However, after attending for a couple of weeks he brought a laptop from home and created shortcuts to job searches, worked through an online learning module on health and because he's diabetic, researched diets for his condition. He's now been referred to and attended a UK Online session and will continue to develop his skills there and at home.

Mrs and Mrs Johnson were referred to the Digital Zone because they wanted to sign up for the proposed Green Waste Scheme. Both were concerned about signing up for an email account and setting up a My Account, but they were supported to do this and to indicate that they wanted a paid for Green Waste service. They didn't return to the Digital Zone but a few weeks later were seen using an Access Croydon pc to pay for their Green Waste Service. They were confidently entering their credit card details, having been supported to develop their digital skills by family members in the intervening weeks.

Go On Uk Commitments

Note: Greyed-out	cells contain a summary of the partner comm	nitment, not the comm	itment as submitted by	the partner	
Partner Name	Commitment 1	Commitment 2	Commitment 3	Commitment 4	Commitment 5
CCS Libraries	Facilitate basic digital skills sessions in our libraries	Support 50 residents to gain basic digital skills across several libraries	Recruit digital champions to support the delivery of basic digital skills in our libraries	Promote and signpost to Go ON Croydon	
Croydon College	Recruit students as digital champions to support Go ON Croydon activities	Provide support to college students and staff without all 5 Basic Digital Skills	Use Croydon College facilities for Basic Digital Skills support sessions for older people during holiday periods	Access the training and support for Digital Champions to work within the community to develop digital confidence and Basic Digital Skills which is provided by Go ON Croydon	
Happus	Develop a low cost equipment bundle for community groups and organisations creating digital zones and suites	Develop an equipment pipeline for Croydon organisations going through refresh	Exclusive low cost broadband deals for qualifying individuals		
JCP	Assessment and skills development for staff	Support with digital skills for claimants	Digital Zones in Purley, Croydon and Thornton Heath Job Centre Plus		

Croydon Council Housing Services	We will provide free access to our meeting rooms for Go ON Croydon activities	We will identify, target, promote and signpost tenants to digital skills development opportunities through Go ON Croydon	We will host Techy tea parties and support the Older Person's Deep Dive project	We will work with Silver Training to deliver Basic Digital Skills training for tenants and leaseholders	We will enable and develop staff to become digital champions and deploy them in digital hubs to advise customers
Croydon Council Gateway and Welfare Services	Enable all customers to gain the Basic Digital Skills to transact online	Recruit and train staff to become digital champions	Establish digital skills suite within Croydon Central Library and in branch libraries		
CACFO	Develop Basic Digital Skills sessions at CACFO UK for the elderly	Raise awareness of and promote the Go ON Croydon programme	Provide communty parking space for Digital Zone bus	Establish digital zone by February 2016	
Citizens Advice Croydon	Deliver support and advice to clients for online searches for advice	Refer clients to Digital Zones and Basic Digital Skills development opportunities			
Croydon Voluntary Action	Establish a Digital Zone at CVA Resource Centre, Croydon	Suppot the recruitment and co-ordination of Croydon's Digital Champions through the Volunteer Centre, Croydon	Host SME and third sector digital skills training at Croydon Enterprise Centre	Publicise and promote Go ON Croydon activities and opportunities to individuals, SME's and community groups through the CVA network	Deliver Online Health sessions to 100 clients

Boxpark	Host and facilitate sessions (at Boxpark Croydon) for SME's to raise awareness and skills in regard to basic digital skills that support and develop their business.	Work with London Borough of Croydon and GoOn UK on a potential awards event to recognise and promote the positive impacts from the project	Work with London Borough of Croydon on options for an online high street facility for SME's	
Croydon Tech City	Support Go ON UK to reach the Croydon community and improve awareness for the benefits of digital skills	Enable engagement between local SME's, residents and the local technology community to improve digital skills	Promote and invite the Croydon community to attend digital programmes that address digital skill shortages	
PJ's Community Service	Raise awareness of the Go ON Croydon programme and its relevance to clients	Host and facilitate sessions at PJ's Group premises for Basic Digital Skills development sessions	Explore the feasibility of incorporating digital championing into training programmes	
L & Q Housing Trust	Reactive promotion of Go ON Croydon to residents.	Accept referrals of L & Q residents from Digital Zones		
The Hyde Group	Promotion of Go ON Croydon to residents.	Referrals of residents from Digital Zones and provision of further training	Staff support for special events	
Hexagon Housing Association	Promotion of Go ON Croydon to Hexagon Housing residents.	Accept referrals of residents from Croydon Digital Zones	Potential for shared courses if insufficient demand from Hexagon Housing residents	

Capita	Capita will recruit digital champions to be trained to support Go ON Croydon	Capita's digital champions will support Croydon Digital Zone delivery sessions	Social Media/learners support	
Lives not Knives	Provide training venue for Lloyds deep dive	Support via NEETS to participate and social media		
BITC	Identifying NEETS for deep dive	Introductions to business with potential to recruit digital champions	Hoping DC training to employability programme	
Amicus Horizon	AmicusHorizon are committed to helping more of our 60,000 customers to gain the confidence they need to get online	We will help them to develop the skills they need to benefit from everything the internet has to offer and become active members of the ever-growing digital community		
Easy PC	Referral point from Digital Zones	Training programme as part of Tinder Deep Dive		
Speakset	Haedware, service supply for Deep Dive	Social media support		
Uprising	Supply NEETS			
UK Youth	Supply NEETS			
Digitalinc	Low cost offer for connectivity and kit	Support social media		

Sentab	12 month free trial with installation and support for 100 residents			
JPS	Potential for NEETS dor deep dives and promotion as part of employability and training			
Croydon Business Ventures	Supply of NEETS for Deep Dive			
Smart Tin Social	Social Media/learners support	Introduction to existing networks for funding support and CSR support		
Digished	Social Media/learners support	Introduction to existing networks for funding support and CSR support		
Vizbuzz	Support to train Visbuzz champions to enable low level digital communication skills			
Carers Centre	Digital skills sessions for carers	Establish a digital zone at Carers Centre		
U3A	sessions for members in digital zone			